RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Mayor be authorized to sign and submit to the Department of Housing and Urban Development (HUD) the Annual Action Plan 2004-2005, which includes the 30th Year (2004-2005) Community Development Block Grant Program, the FY 2004 Emergency Shelter Grant Program and the FY 2004 HOME Investment Partnerships Grant Program Budgets, and all certifications contained therein; and

That the Mayor be authorized to sign the Grant Agreements with HUD for the three entitlement grants covered by the Annual Action Plan: the Community Development Block Grant, the Emergency Shelter Grant and the HOME Investment Partnerships Program; and

That the Mayor be authorized to sign Letters of Support, Certifications of Local Government Approval, and Certifications of Consistency with the Consolidated Plan required by HUD or the State of Texas for grant applications or applications for Low Income Housing Tax Credits for programs covered by the Consolidated Plan; and

That the Mayor be authorized to sign standard Social Service Grant, Housing and Housing Services Grant, Emergency Shelter Grant, Planning Grant and Public Facility Project Contracts and related documents with the agencies approved for funding in the Annual Action Plan for 2004-2005, as approved by the City Attorney's Office and the Director of Community and Human Development; and

That the Mayor be authorized to sign all Environmental Assessments, Requests for Release of Funds, Certifications, and Performance Reports required by the U.S. Department of Housing and Urban Development for activities covered by the Consolidated Plan 2000-2005 and the Annual Action Plan 2004-2005.

ADOPTED this 22nd day of June, 2004.

Assistant City Attorney

	CITY OF EL PASO
	Joe Wardy Mayor
ATTEST:	
Richarda Duffy Momsen City Clerk	
APPROVED AS TO FORM:	APPROVED AS TO CONTENT:
Lee Ann B. Koehler	Mathalie Prise, Interim Director

Community and Human Development

Application for Federal Assistance

		2. Date Subn	2. Date Submitted 07/09/04		Applicant Identifier	
		07/			DUNS No. 058873019	
Type of Submission:		3. Date Received by State		te	State Application Identifier	
1. Type of destination.		d. Bate Nessived by State				
Application: Constru	uction	Date Received by Federal		deral Agency	Federal Identifier	
Preapplication: Non - C	Construction	4. Date Nece	ived by i ec	iciai Agency	B-04-MC-48-0015	
		l		<u> </u>	B-04-INIC 40 0010	
5. Applicant Information				T		
Legal Name	_			Organizational Unit	2	
City of El Paso, T	exas			Department of C	Community and Human Development	
Address				Contact		
#2 Civic Center F	Plaza			Nathalie Prise, Interim Director (915) 541-4643		
8th Floor El Paso, TX 7990)1			(913) 341-4043		
El Paso						
6. Employer Identification Nu	mber (EIN):			7. Type of Applicant:		
746000749				A A contrator of		
8. Type of Application:				Municipal		
Type: New						
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
				9. Name of Federal Agency	r	
				,	ousing & Urban Development	
				11. Descriptive Title of App		
10. Catalog of Federal Dome					ment Block Grant Program: A program of	
	4.218	-		public works, commi	unity facilities and property	
	ommunity Developme	nt Block Gran	(improvements, and	social services designed to benefit	
12. Areas Affected by Project	t:			low-and moderate-in	ncome persons.	
El Paso, Texas						
13. Proposed Project:		14. Co	ngressional	Districts of:		
Start Date	End Date	a. Appl	licant		b. Project	
09/01/04	00/04/05		4.0		i 16	
	08/31/05		16			
15. Estimated Funding:	08/31/05			olication Subject to Review by	/ State Executive Order 12372 Process?	
15. Estimated Funding: a. Federal			16. Is App			
	\$10,236,0	00	16. Is App	olication Subject to Review by		
	\$10,236,0	00	16. Is App			
a. Federal		00	16. Is App	eview Status: Program o		
a. Federal b. Applicant	\$10,236,0 \$0	00	16. Is App	eview Status: Program o		
a. Federal	\$10,236,0	00	16. Is App	eview Status: Program o		
a. Federal b. Applicant c. State	\$10,236,0 \$0	00	16. Is App	Program of Date: 07/09/04	covered	
a. Federal b. Applicant	\$10,236,0 \$0	00	16. Is App	Date: 07/09/04 Applicant Delinquent on Any	covered	
a. Federal b. Applicant c. State d. Local	\$10,236,0 \$0 \$0	00	16. Is App	Program of Date: 07/09/04	covered	
a. Federal b. Applicant c. State	\$10,236,0 \$0 \$0	00	16. Is App	Date: 07/09/04 Applicant Delinquent on Any	covered	
a. Federal b. Applicant c. State d. Local e. Other	\$10,236,0 \$0 \$0 \$0	00	16. Is App	Date: 07/09/04 Applicant Delinquent on Any	covered	
a. Federal b. Applicant c. State d. Local	\$10,236,0 \$0 \$0 \$0	00	16. Is App	Date: 07/09/04 Applicant Delinquent on Any	covered	
a. Federal b. Applicant c. State d. Local e. Other f. Program Income	\$10,236,0 \$0 \$0 \$0 \$0	00	16. Is App	Date: 07/09/04 Applicant Delinquent on Any	covered	
a. Federal b. Applicant c. State d. Local e. Other	\$10,236,0 \$0 \$0 \$0 \$0 \$850,000		16. Is App	Date: 07/09/04 Applicant Delinquent on Any	covered	
a. Federal b. Applicant c. State d. Local e. Other f. Program Income	\$10,236,0 \$0 \$0 \$0 \$0 \$850,000 \$ 11,086,0	000	16. Is App	Date: 07/09/04 Date: 07/09/04 Applicant Delinquent on Any	covered Federal Debt?	
a. Federal b. Applicant c. State d. Local e. Other f. Program Income	\$10,236,0 \$0 \$0 \$0 \$0 \$11,086,0	000	16. Is App	Date: 07/09/04 Applicant Delinquent on Any No	covered Federal Debt?	
a. Federal b. Applicant c. State d. Local e. Other f. Program Income g. Total	\$10,236,0 \$0 \$0 \$0 \$0 \$850,000 \$ 11,086,0 dge and belief, all data in applicant and the applica	000	16. Is App	Date: 07/09/04 Applicant Delinquent on Any No	covered Federal Debt?	
a. Federal b. Applicant c. State d. Local e. Other f. Program Income g. Total 18. To the best of my knowled by the governing body of the state of the stat	\$10,236,0 \$0 \$0 \$0 \$0 \$850,000 \$ 11,086,0 dge and belief, all data in applicant and the applica	000 this application	16. Is App Re 17. Is the 1/preapplica	Date: 07/09/04 Applicant Delinquent on Any No	Federal Debt? document has been duly authorized tance is awarded.	
a. Federal b. Applicant c. State d. Local e. Other f. Program Income g. Total 18. To the best of my knowled by the governing body of the a. Typed Name of Authorized	\$10,236,0 \$0 \$0 \$0 \$0 \$11,086,0 dge and belief, all data in applicant and the applica	000 this application nt will comply v	16. Is App Re 17. Is the 1/preapplica	Date: 07/09/04 Applicant Delinquent on Any No	recovered Federal Debt? document has been duly authorized tance is awarded. c. Telephone Number	

ATTEST:	
Richarda Duffy Momsen, City Clerk	

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Lee Ann B. Koehler Assistant City Attorney Nathalie Prise, Interim Director Community and Human Development Application for Federal Assistance

Assistance	2. Date Sub	mitted		Applicant Identifier	
	07/09/04			DUNS No. 058873019	
Type of Submission:		3. Date Received by State			
1. Type of Submission.	3. Date Reci	eived by Sta	ate	State Application Identifier	
Application: Construction					
Preapplication: Non - Construction	4. Date Received by Federal Age		deral Agency	Federal Identifier	
				S-04-MC-48-0005	
5. Applicant Information					
Legal Name			Organizational Unit		
City of El Paso, Texas			Department of Community and Human Development		
Address		•	Contact		
#2 Civic Center Plaza			Nathalie Prise,	Interim Director	
9th Floor			(915) 541-4643		
El Paso, TX 79901					
El Paso					
C. Frankrich Michigan M. (FIAI)			7 Torra of A C		
Employer Identification Number (EIN): 746000749			7. Type of Applicant:		
			Municipal		
8. Type of Application:					
Type: New					
			9. Name of Federal Agency	y:	
			U.S. Dept. of Ho	ousing & Urban Development	
10. Catalog of Federal Domestic Assistance Number	er:		11. Descriptive Title of App	licant's Project:	
Catalog Number: 14.231				Grant Program - Acquisition,	
Assistance Title: Emergency Shelter P	rogram			nversion of buildings for use as	
12. Areas Affected by Project:			operating and social	or the homeless, payment of certain I service expenses, and homeless	
El Paso, Texas			prevention activities.		
2.1 400, 10/40					
40 Daniel Princh	144.65		Districts of		
13. Proposed Project:			Districts of:		
Start Date End Date	а. Арр			b. Project	
09/01/04 08/31/05	I	16		16	
15. Estimated Funding:		16. Is App	olication Subject to Review by	y State Executive Order 12372 Process?	
a. Federal \$383,46	:2	Re	eview Status: Program r	not covered	
		_	J		
b. Applicant					
\$0					
c. State		1			
\$0					
d. Local		17. Is the	Applicant Delinquent on Any	Federal Debt?	
\$383,46	3				
e. Other		-	No		
\$0					
		4			
f. Program Income \$0					
		_			
g. Total	26				
\$ 766,926					
18. To the best of my knowledge and belief, all data by the governing body of the applicant and the appli					
a. Typed Name of Authorized Representative				- T-Ib Niverbea	
· ·	b. Title			c. Telephone Number	
Joe Wardy	b. Title May	yor		(915) 541-4015	
Joe Wardy d. Signature of Authorized Representative		yor		·	

ATTEST:	
Richarda Duffy Momsen, City Clerk	
APPROVED AS TO FORM:	APPROVED AS TO CONTENT:
Lee Ann B. Koehler Assistant City Attorney	Nathalie Prise, Interim Director Community and Human Development

Application for Federal Assistance

Assistance		2. Date Submitted 07/09/04			Applicant Identifier	
					DUNS No. 058873019	
1. Type of Submission:		3. Date Received by State		te	State Application Identifier	
Application: Constru Preapplication: Non - C	uction Construction	Date Received by Federal Agency		deral Agency	Federal Identifier M-04-MC-48-0213	
5. Applicant Information		· · · · · · · · · · · · · · · · · · ·				
Legal Name				Organizational Unit		
City of El Paso, T	exas			Department of C	Community and Human Development	
Address #2 Civic Center F 9th Floor El Paso, TX 7990				Contact Nathalie Prise, I (915) 541-4643	Interim Director	
C. Faralayer Identification No.	mbos (CINI)			7. Type of Applicant:		
6. Employer Identification Nu 746000749	moer (EIN):			7. Type of Applicant.		
				Municipal		
8. Type of Application: Type: New						
				9. Name of Federal Agency:		
				U.S. Dept. of Ho	ousing & Urban Development	
y	4.239 OME Program	ber:		11. Descriptive Title of Applicant's Project: HOME Program - Acquisition, rehabilitation, and new construction of housing, and tenant-based rental assistance in order to improve and increase the City's affordable housing stock for low-income residents.		
				<u> </u>		
13. Proposed Project:	· ·			Districts of:		
Start Date 09/01/04	End Date 08/31/05	a. Appl	licant 16		b. Project 16	
15. Estimated Funding:			16. Is App	olication Subject to Review by	State Executive Order 12372 Process?	
a. Federal	\$4,484,63	\$4,484,631 Ro		Review Status: Program not covered		
b. Applicant	\$0					
c. State	\$0					
d. Local	\$0 17. is the		17. Is the	the Applicant Delinquent on Any Federal Debt? No		
e. Other	\$0	·				
f. Program Income	\$1,200,00	0				
g. Totai	\$ 5,684,631					
18. To the best of my knowled by the governing body of the	dge and belief, all data in applicant and the applica	this application int will comply v	n/preapplica vith the atta	ation are true and correct, the ched assurances if the assist		
a. Typed Name of Authorized Joe Wardy	Representative	b. Title May	yor		c. Telephone Number (915) 541-4015	
d. Signature of Authorized Representative				e. Date Signed		
	,				06/22/04	

ATTEST:	
Richarda Duffy Momsen, City Clerk	

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Lee Ann B. Koehler Assistant City Attorney Nathalie Prise, Interim Director Community and Human Development

CERTIFICATIONS

In accordance with applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing – The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-Displacement and Relocation Plan – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug-Free Workplace – It will or will continue to provide a drug-free workplace by:

- 1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- 3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

- 4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying – To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 of this certification to be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction – The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan – The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 – It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

THE CITY OF EL PASO

Joe Wardy, Mayor	June 22, 2004 Date
ATTEST:	
Richarda Duffy Momsen, City Clerk	
APPROVED AS TO FORM:	APPROVED AS TO CONTENT:
Zuab. Kochl Lee Ann B. Koehler	Muthalie Phine Nathalie Prise, Interim Director
Assistant City Attorney	Community & Human Development

SPECIFIC CDBG CERTIFICATIONS

The Entitlement certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570.)

Following a Plan – It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

- 1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
- 2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2004, 2005 (a period specified by the grantee consisting of one, two or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
- 3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

- 1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- 2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance with Anti-Discrimination Laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d);, the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – Its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with the requirements of 24 CFR δ 570.608:

Compliance with Laws – It will comply with applicable laws.

THE CITY OF EL PASO

June 22, 2004
Date

ATTEST:

Richarda Duffy Momsen, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

APPROVED AS TO CONTENT:

Nathalie Prise, Interim Director
Community & Human Development

SPECIFIC HOME CERTIFICATIONS

The HOME participating jurisdiction certifies that:

Tenant-Based Rental Assistance – If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs – It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR δ 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in δ 92.214.

Appropriate Financial Assistance – Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

THE CITY OF EL PASO	
Joe Wardy, Mayor	June 22, 2004 Date
ATTEST:	
Richarda Duffy Momsen, City Clerk	
APPROVED AS TO FORM:	APPROVED AS TO CONTENT:
Zu C. B. Kouhl Lee Ann B. Koehler	Nathalie Prise, Interim Director
Assistant City Attorney	Community & Human Development

LOCAL GOVERNMENT GRANTEE FY 2004 EMERGENCY SHELTER GRANTS PROGRAM CERTIFICATIONS BY THE CHIEF EXECUTIVE OFFICER

I, <u>Joe Wardy</u>, Chief Executive Officer of <u>El Paso</u>, <u>Texas</u>, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 CFR 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

- (1) The requirements of 24 CFR 576.53 concerning the continued use of buildings for which emergency shelter grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operation costs or essential services.
- (2) The building standards requirement of 24 CFR 576.55.
- (3) The requirements of 24 CFR 576.56, concerning assurances on services and other assistance to the homeless.
- (4) The requirements of 24 CFR 576.57, other appropriate provisions of 24 CFR Part 576, and other applicable Federal laws concerning nondiscrimination and equal opportunity.
- (5) The requirements of 24 CFR 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
- (6) The requirement of 24 CFR 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
- (7) The requirements of 24 CFR Part 24 concerning the Drug Free Workplace Act of 1988.
- (8) The requirements of 24 CFR 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
- (9) The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 CFR 76.56.

- (10)The requirements of 24 CFR 576.57(e) are met dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related authorities as specified in 24 CFR Part 58.
- (11)The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
- The new requirement of the McKinney Act (42 USC 11362) to develop and (12)implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that State and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of State and local resources.
- (13)HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under State and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the Department of Housing and Urban Development.

Joe Wardy, Mayor	June 22, 2004 Date
ATTEST:	
Richarda Duffy Momsen, City Clerk	
APPROVED AS TO FORM:	APPROVED AS TO CONTENT:
ZuaB. Kochl	Y lithalie Trise
Lee Ann B. Koehler	Nathalie Prise, Interim Director
Assistant City Attorney	Community & Human Developmen

Community & Human Development

THE CITY OF EL PASO

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

- 1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
- 2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- 3. For grantees other than individuals, Alternate I applies. (This is the information to which jurisdictions certify).
- 4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions).
- 5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- 6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

- 7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
- 8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street Address, City, County, State, Zip Code)
#2 Civic Center Plaza
El Paso, Texas 79901-1196
El Paso County

Check _____ if there are workplaces on file that are not identified here; the certification with regard to the drug-free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Non-procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including; (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces.